

OPERATIONS COMMITTEE MINUTES

February 24, 2005
11:30 A.M.
CITY COUNCIL CHAMBERS

Meeting called by:
COMMITTEE
Facilitator:
R. PERCHUK
Timekeeper:
MEETING
COMMENCED: 11:30

Type of meeting:
REGULAR
Note taker:
T.RICKABY
Key:
 REPORTS EMAILED
 REPORTS

Attendees:
A. POIRIER
L. COMPTON
T. SZAJEWSKI,
R. MCMILLAN
C. WASACASE
R. PERCHUK
D. CANFIELD arrived
at 12:15 p.m.

OPERATION REPORTS

- Intersection Hwy 17 E. / 5th St.S. – Drawing
- Snow Plowing – 124 Lakeside Crescent – Doris Meadows –
Response from law office.
- Pulp Truck Traffic – Downtown Corridor – memo dated Jan. 16
- Disabled Parking Spaces – Business Area - Drawing

Agenda Item:

Action:

DISCLOSURE OF PECUNIARY INTEREST NONE

ADOPTION OF MINUTES OF FEB. 9/05

Moved by: Rory McMillan, Seconded by Ted Szajewski
& Carried;

TOPICS

GENERAL

OPERATION REVIEW REPORT

The Operations Manager and Councillor Poirier will review the report to ascertain what issues have been addressed and update the Committee.

ROADS

HWY 17 EAST PROJECT – DRAWING – 5TH ST. S. AND HWY 17 E INTERSECTION

Wardrop Engineering is reviewing the design of the intersection. *Further information will be available at the next meeting of this Committee.*

LEN KROPIOSKI – 3RD AVENUE WEST NORMAN – SNOW CLEARING – FENCE DAMAGE – UPDATE

Operations Manager did site inspection. The unique design of the public access has resulted in a past practice of the City ensuring that snow is not ploughed into private driveways. In the past snow has been dumped up against the fence, however at the time of the inspection that was not the case.

Operations staff has been instructed to plough evenly to each side of the street in the future.

No further action required.

SNOW PLOWING – 124 LAKESIDE CRESCENT – DORIS MEADOWS – RESPONSE FROM LAW OFFICE

The City will plough the corridor accessing the fire hydrant and the property owner will be responsible for snow removal on the private property south of the fire hydrant.

Letter to go to property owner.

PULP TRUCK TRAFFIC – DOWNTOWN CORRIDOR – DEPUTATION: DOROTHY KENNEDY – MEMO DATED FEBRUARY 16TH, 2005.

The Operations Manager contacted the contractor directly and explained that the City has received a complaint respecting wood being hauled through the City centre. The Contractor indicated that significant time and fuel savings are achieved by using the main corridor. The Operations Manager indicated that excessive speed and use of engine compression as a method of slowing the vehicles within the City must cease.

No further action required.

IDLING POLICY

The Operations Department is gathering information from other municipalities and agencies. Staff education of the environmental benefits and cost savings will be an important key to such a policy.

A report will be submitted for the next meeting of this Council.

SNOW MACHINE CORRIDOR – 19TH AVENUE NORTH - COMPLAINT RECEIVED FROM MABLE SPENCER – UPDATE

This item is being coordinated by the CAO, who is unavailable for today's meeting.

LAURENSEN LANE – ROAD IMPROVEMENTS – REQUEST FROM BENIDICKSON COURT TENANTS ASSOCIATION.

Nothing to report.

DISABLED PARKING SPACE REQUEST- MAIN STREET
FRONTING LIBERAL MP OFFICE – MAP OF CURRENT
DISABLED SPACES

The Accessibility Committee meets on a monthly basis. The information respecting numbers and location of handicapped parking stalls in the downtown area has been distributed to the members of that Committee for review. *It will be discussed at their next meeting and a recommendation forwarded to Operations.*

SOLID WASTE

NORTHERN BULK HAULAGE AGREEMENT – ESCALATION
CLAUSE – OPTIONS

New pricing has been received from Northern Bulk and a report will come forward as part of the overall solid waste service review.

BLUE BOX PROGRAM – GLASS COLLECTION

In discussions with the Minister of the Environment, the point was made that collection of glass, which is essentially worthless on the open market except in certain areas of the country, would mean that some materials which have value in the open market, could not be picked up.

The Operations Manager will contact the MOE in Toronto to determine if and how the regulations affect the City of Kenora. In the interim collection will remain the status quo; a bin to collect glass remains at the transfer station for public use.

WATER & SEWER

WATER LINE REPAIR – 2ND STREET NORTH –
COKER RESIDENCE – UPDATE

The property owners signed an agreement with the City, contracting City forces to find and perform repairs to a leaking water line, with an upset limit. The leak was determined to be under the residence. The cost was significantly over the agreement.

The Operations Manager will discuss this matter further with the CAO.

WATER TREATMENT PLANT UPGRADE PROJECT

There are two issues to be dealt with: 1) Deadline imposed by the Ministry of the Environment to submit an amendment to the current Certificate of Approval to allow the installation of two static in-line mixers; and 2) Additional works performed by RAL Engineering in 2004 which was not paid. The Operations Manager will contact RAL to request a re-submission of the quote to combine an engineer's report with engineering required to complete the additional work.

Two recommendations will go forward to Committee of the Whole to proceed to RAL Engineering for the price of \$10,324.00 + the costs of the mixers and to pay to RAL Engineering the balance of \$7,176.00 to bring total paid to RAL Engineering to \$44,500.00.

WATER TRUCK PURCHASE

One of the City's two water trucks has been pulled from service because it is unsafe. The Fleet Supervisor recommends that a refurbished water truck be purchased in 2005 for a price of \$29,000 for a chassis plus refurbishment and remounting of the tank for \$18,000. The truck was slated for replacement in 2006 with a budget line of \$135,000. A van slated for replacement in the 2005 budget will be deleted.

The Operations Manager is reviewing fleet deployment and will be reorganizing vehicles into a pool system. Some staff will sign out vehicles for use rather than have a vehicle allocated to their department.

Recommendation is required for Committee of the Whole.

ALARM MONITORING - UPDATE

The City has been advised by the Kenora Police Service that they will no longer monitor sewage pumping station alarms, as of May 31, 2005. A request for proposal for proposals was issued. *The Operations Manager has received 4 proposals and will*

have a report and recommendation for the next meeting.

OTHER BUSINESS

- 1) Snow removal – Robertson Street area – The private contractor removing snow the Provincial Government buildings is ploughing it into an area which suffers drainage problems during the spring. The residents of the area are concerned about the amount of snow and question whether or not the snow should be removed from the property.

The Operations Manager will review the situation.

- 2) Lights missing/burned out on overhead walkway – Some lights have been replaced but others are still out.

The Operations Manager will review the situation.

- 3) Leasing of vehicles – The Committee recommends that the Finance Department analyze the pros and cons of leasing vehicles rather than purchasing them.

The Operations Manager will contact the Manager of Finance and Administration.

COMMUNICATION

NEXT MEETING DATE & TIME

- Wednesday, Mar. 9th, 2005 @ 11:30 am

IN CAMERA

ADJOURN

Moved by Ted Szajewski, Seconded by Len Compton & Carried:-
Meeting was officially brought to a close at 1 p.m.